

Marion County Fair

7300 E. Troy Ave.
PO Box 39225
Indianapolis, IN 46239

317-353-2444 Office

317-353-2559 FAX

LIMITED SPACE AVAILABLE
PRE-REGISTRATION REQUIRED
NO WALK-INS ACCEPTED BEFORE NOV. 5
(Then, only if space is available)

September 2011

Hello!

It will soon be time to begin our winter storage season. **Please read carefully:**

General information:

1. Reservations will be established when your non-refundable \$50.00 deposit AND proof of insurance on item being stored is received. This fee is per rental space being reserved (i.e.; 1 reservation - \$50.00, 2 reservations - \$100.00, etc.).
2. The amount paid will be deducted from your rental rate when your property is received.
3. Phone reservations will not be accepted.
4. Mail the completed information sheet and your certificate of insurance along with your \$50.00 (check or money order) per unit reservation fee to:
Marion County Fair
P.O. Box 39225
Indianapolis, IN 46239
(Checks should be made payable to Marion County Fair).
5. **Payment is due upon receipt of property with no exceptions.** Final payment of balance due may be made in cash, check, or charge. Credit card payments will be accepted only on the day you deliver your item. A \$5.00 transaction fee will be charged on all credit card payments.
6. ***There will not be an acknowledgment*** of receipt of your check; however, you may phone the office if you wish to verify your reservation.

Over the last several years our rental areas have filled quickly, and there has been a waiting list. We encourage you to mail your reservation form, deposit, and proof of insurance as soon as possible.

Any property left on the fairgrounds without a signed contract and full payment will remain outside until the contract is signed and payment is made. The Marion County Fair accepts **NO** liability for any property left without authorization on the grounds.

Additional charges:

- ◆ Access to rental space \$25.00 per entry (regular working hours only)
- ◆ Unscheduled removal \$50.00 ***per hour*** to remove property before scheduled time
- ◆ Pre-arranged removal \$50.00 to arrange early pick up

Due to past difficulties, the **Fairgrounds no longer accepts 5th wheels.**

Drop off dates and times for reserved rentals are:

Weekdays				Weekend	
Wednesday	Thursday	Friday	Time	Saturday	Time
October 19	October 20	October 21	10 am – 4 pm	October 22	9 am to Noon
October 26	October 27	October 28	10 am – 4 pm	October 29	9 am to Noon
November 2	November 3	November 4	10 am – 4 pm	November 5	9 am to Noon

The Office/Grounds will be CLOSED FOR LUNCH from Noon – 1:00 PM weekdays

(November 5 last day to receive property)
The grounds will be closed after November 5.

When property is *dropped off* for storage, a *pick-up date must be selected*. The building where your property is placed will determine your pick-up date. The **buildings/dates will be filled on a first come/first served basis.** All property will be removed according to the schedule for pick-up.

***Class A** space is a building with a concrete floor; the charge is \$265.00 for the first 20 feet with an additional \$8.00 per foot over 20 feet.

****Class B** space is a building with a dirt floor; the charge is \$240.00 for the first 20 feet with an additional \$6.00 per foot over 20 feet.

*****Class C** space is a secured outdoor area with a flat rate of \$200.00

Please make sure there is a **minimal amount of gas in the gas tank** of your property when it is dropped off.

Remember, payment is due when property is dropped off for storage.

Property is measured upon arrival for storage - from trailer hitch to end of motor. Sailboats are measured to longest points. RVs, campers, etc. are measured to longest points.

Insurance is the responsibility of the owner of the property being stored. You must supply us with a copy of your insurance coverage (declaration page) for the item being stored. The Marion County Fair assumes no liability for loss to property.

Your pick-up date is selected when you bring your property in - - not during reservations. You may want to have a 1st and 2nd choice in mind when you come in, just in case your first choice is not available.

**SEE NEXT PAGE **

PROPERTY PICK UP TIMES

Thursdays and Fridays: 10 am - 4 pm

Saturdays: 9 am – Noon

Office & Grounds will be CLOSED FOR LUNCH from Noon-1:00 weekdays

Pick-up dates between March 15-17

Cattle Barn B** (NO TRAVEL TRAILERS—8 ft clearance)

Horticulture Bldg. A*

Pick up dates between March 22-24

Poultry Building A* (single axle only)

Exposition Hall A* (all automobiles and some boats)

Pick up dates between March 29-March 31

Livestock Barn A* (14' clearance)

Coliseum A*

Arts and Crafts A*

Outdoor secured area C***

In inclement weather, please call the office prior to bringing your property to the fairgrounds just to insure we will be able to receive your property.

Remember, **you will not be notified of your property pick-up time** – so mark your **calendar!** In the spring if your property is not picked up during your arranged pick-up time, you will be charged a \$5.00 per day fee and your property will remain outside. **This will increase to \$10.00 per day for all property still on the fairgrounds after March 31, 2012.** All late charge payments must be made in cash or certified funds; checks will not be accepted.

Please call the office if you have any rental questions that were not addressed.

Sincerely,

Bernice Keller
Executive Assistant

Kathy Kubick
Executive Assistant